

Dear Broughton Gifford Parish Council

Pocket Parks Plus: Letter of expectation for successful community applicants

The Ministry of Housing, Communities and Local Government (the Department) is pleased to confirm that you have been successful in your Pocket Parks Plus application and is issuing a grant of **£25,500** to **Wiltshire Council** under powers set out in section 31 of the Local Government Act 2003 to support the work set out in your application for the Pocket Parks Plus programme. The programme will support communities and their partners to establish pocket parks or refurbish an existing park, or part of a park, where people can relax, exercise, socialise and play.

The Department will:

- Provide you, via your local authority partner, with a grant of £25,500.
- Provide each community and local authority partnership with signposting to networks and other sources of further advice and support.
- Share the learning and good practice from Pocket Parks Plus projects widely and, particularly, amongst people interested in taking on the management of public space.

We expect you to:

- Establish your pocket park or refurbish the park or part of park as proposed in your application and deliver within the timeline you set out.
- Maintain effective and professional relationship with your local authority partner towards achieving delivery.
- Follow the terms of the grant funding agreement entered into with your local authority partner.
- Keep the Department informed of progress including spend, issues, variations and risks each month and if needed on request.
- By March 2020 deliver an evaluation of your project. You have been allocated an additional £500 within your grant to enable you to pay a local organisation such as a Council for Voluntary Service (CVS) to help you with your evaluation. We will issue a guide on how to carry out this work by the end of April
- Share any media outputs with the Department before they go out, and so they can share them wider if it wishes to do so.
- Allow the Department to disseminate this learning more widely and to use these products wider including to inform further thinking on green spaces.

In order for the grant to be allocated please sign and return a copy of this letter to pocketparksplus@communities.gov.uk as soon as possible

Signed (on behalf of the applicant):

Print name:

Date:


4th March 2019

Should you have any queries, please do not hesitate to contact us. We look forward to working with you.

Alastair Sayles
Communities and Green Spaces Team
MHCLG

February 2019